

New Durham Board of Selectmen Meeting
July 18, 2016
Draft
NEW DURHAM BOARD OF SELECTMEN
New Durham Town Hall
July 18, 2016, 7:00p.m.

DRAFT: These minutes are strictly a draft copy and are awaiting amendment or approval at a subsequent, duly noticed public meeting. Amendments to these minutes will be noted in the minutes of said meeting. The draft will be posted on the website as a draft copy for public informational use only.

Present

Chair David Bickford
Selectman David Swenson
Selectman Gregory Anthes

Also Present:

Scott Kinmond, Town Administrator
Dot Veisel, resident
Clayton Randall, resident
Alicia Hernandez, resident

Call to Order

Chair Bickford called the meeting to order at 7:00p.m.

Appointments/Announcements

Motion passed, 3-0-0.

Public Input

Dorothy Veisel, resident, asked for follow-up on her questions to the Town Administrator regarding the residency plan for an appointee to the CIP. Town Administrator Kinmond will contact the individual.

Clayton Randall, resident, stated he talked with the Fire Chief Varney about the naming of the Community Room. Mr. Randall stated there have been a lot of great chiefs through the years but feels it would be an insult to take away the name.

Alicia Hernandez, resident, read a letter posted on K9 Fred's facebook page and requested that the canine division be reinstated in Town. There was discussion of the costs associated with a town having their own canine unit but clarified that K9 Fred was funded through a grant and private sources.

Ms. Veisel stated it is her opinion that the Town needs to offer a significant sign on bonus to get a full time officer to start immediately; she stated she also believes K9 Fred needs to be reinstated immediately. Selectman Anthes stated there are two officers lined up to complete training by the end of the year.

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Agenda Review

No changes were made.

Department Reports/Issues

No department heads were requested to be present.

Town Administrator's Report

Town Administrator Kinmond stated Downing Pond dam was inspected last Friday and only a few items were noted to be addressed including brush removal. He stated the Public Works Director is working on addressing various issues. The inspector stated that the levels Statewide are running low, and they receive questions daily. ?????, resident, questioned the status of the cyanobacteria testing. Town Administrator Kinmond replied this was also tested on Friday.

Town Administrator Kinmond stated they had a workplace inspection done by the Department of Labor in 2014 and noted an inspector came again last week and there were just two issues noted. He stated the work will begin soon to address them and suggested funding come from the expendable trust fund. Town Administrator Kinmond stated another inspection would be done in two weeks.

Chair Bickford made a motion authorize the Public Works Director and Town Administrator to issue purchase orders #2328 to Contract Ronald Dumont at \$2900 and Middleton Building Supply purchase order #2329 at \$1200. Said expenditure for the project estimated at \$3900 to come from the Town's building improvement expendable trust fund account 01-4916-10-066. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Tax Deeded Properties

Town Administrator Kinmond stated the Town Clerk went through and updated the assessed values of the properties. Selectman Anthes noted he is aware of some people interested in purchasing lots. Chair Bickford stated he doesn't want to sell any Copple Crown properties but for the properties they do sell, he doesn't want to do an auction. Selectman Swenson suggested auctions are opportune time to take care of the land quickly and get it back on to tax rolls. The properties were reviewed and discussed. The Board will take a look at the properties and let Town Administrator Kinmond know which route they want to go with the various properties.

Tax Interest Waiver Policy Review

Town Administrator Kinmond stated they were unable to find the previous policy but presented a draft document for review. He explained that historically the fee had been \$5 but some communities have less or more.

Selectman Swenson made a motion to approve the Town of New Durham Tax and Finance policy relative to waiver of interest of property taxes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.

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Policy - ????

Comments by town counsel regarding their review of the policy were reviewed and discussed.

Personnel Policy for Complaints Against Employees

The draft with further edits was reviewed and discussed.

Community Fire Room

Town Administrator Kinmond stated he discussed the use with Fire Chief Varney and the main concern was that the room be available when emergency management team needs to use it. It was noted the tables, chairs, etc. were purchased by the Fire Chief Varney Company. There was discussion on the use by various groups.

Approval of Minutes

Meeting of July 11, 2016 – Edits were made. **Selectman Anthes made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Meeting of April 18, 2016 – Further edits were reviewed and discussed.

Chair Bickford made a motion to enter into nonpublic session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee; (c)- matter which, if discussed in public would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant & (e)- Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll Call: Selectman Swenson- Aye; Selectman Anthes – Aye; Chair Bickford – Aye.

The Board entered nonpublic session at 10:10p.m

The Board reentered public session at 12:26 a.m., (July 19, 2016)

Selectman Swenson made a motion to seal the minutes of the non-public session based on reputation. Selectman Anthes seconded the motion. Motion passed, 3-0-0.

Selectman Swenson stated that discussions during nonpublic session were centered on personnel compensation, litigation, and minutes.

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Selectman Swenson made a motion to adjust the Parks & Recreation Director Nichole Hunters hourly wage rate to \$17.60, effective 7-18-16. Chairman Bickford seconded the motion. The motion passed 3-0.

Selectman Swenson made a motion to adjourn the meeting, seconded by Selectman Anthes. Motion passed 3-0.

The meeting was adjourned at 12:28 a.m., on July 19, 2016.

Respectfully Submitted,

Jennifer Riel, Recording Secretary and
Scott D. Kinmond, Town Administrator